

Consignment # _____ Name _____
Date Consignment Expires: ____/____/____



The Aquarium Vintage & Costume Consignment Contract

By signing our contract consignors agree to and accept the terms and conditions of *The Aquarium Vintage & Costume's* consignment policies.

Pricing

Prices of items are decided on entirely by *The Aquarium Vintage & Costume*. Staff may change a price of an item at any stage of the consignment cycle. Items may also be marked down due to unseen faults or in-store damages.

Preparing Your Consignment

Items up for consignment must be clean, structurally sound and fit for full value sale when presented to *The Aquarium Vintage & Costume*. Unapproved items must be collected immediately or they will be donated to our chosen charity. Items you have selected must not be listed for sale on any selling platform e.g Ebay, Etsy, Facebook etc.

Setting Up a Consignment Account

Once items have been accepted a consignment log will be set up as your account.

In order to set up your account this contract must be signed to acknowledge you accept *The Aquarium Vintage & Costume's* terms. Photographic I.D must be provided and recorded as an acceptable proof of identity.

Consignment logs must list the consignor's personal/identity details, an accurate description of goods received, the time and date in which items were received and consignment cycle expiration dates. Consignors will be emailed this for their records.

Our Preparation of Your Consignment

Consignment accounts may take up to 2 days to process. Consignors are notified by email when the consignment begins.

Consignment Cycle

Consignors earn 40% of the sale price (exclusive of GST) if items sell in less than 40 days. Staff can reduce items at any time but generally after 20 days to promote a sale. If after 40 days items have not sold the consignor may either collect their items or choose to donate their items to *The Aquarium Vintage & Costume*.

Collection/Donation

If consignors choose to collect items from *The Aquarium Vintage & Costume* they must collect items within 3 days after the end of the consignment cycle. If items are not collected or contact has not been made for a reasonable collection day *The Aquarium Vintage & Costume* will automatically accept consigned items as a donation. Collected items must be signed out with staff.

Consignment Payouts

Once items sell profits are collected for the consignor. The consignor will receive a total payment (40% of the sale price GST exclusive) and receipt for the items that sold at the end of their consignment cycle. Accounts are paid out via bank transfer only. This is done when convenient to management. As a result payout funds could take a few days to process. Bank processing times must be considered. Consignors must ensure the correct bank details are provided. *The Aquarium Vintage & Costume* takes no responsibility for incorrect information provided.

Consignment accounts cannot be paid out earlier than their expiry.

Damage, Theft or Lost Items

In the event of damage within the store item will be marked down accordingly and sold 'as is'. *The Aquarium Vintage & Costume* takes no responsibility for a damaged item gone unnoticed e.g. stains, tears, broken zips etc. The store may hold a customer accountable for careless damages and charge them the full price of the product.

The Aquarium Vintage & Costume reserves the right for staff to discount or mark items down.

Stolen Goods

Any person who believes that goods stolen from them are available for sale at *The Aquarium Vintage & Costume* is NOT obliged to buy them but may request the police to serve a notice prohibiting the alteration or disposal of the goods for 21 days; and seek an order from the magistrates' court for delivery of the goods. If items are identified as stolen *The Aquarium Vintage & Costume* will provide the consignor's details to the authorities.

The Aquarium Vintage & Costume reserves the right to deny goods from any person.

Privacy

Personal details provided to *The Aquarium Vintage & Costume* are private and confidential. Consignors may consign again or at any time during a current consignment cycle. Returning consignors wishing to consign again will sign a new contract, provide their details and undergo a new consignment cycle period.

Cancelling Consignment

The Aquarium Vintage & Costume reserves the right to remove items from consignment and is able to cancel consignment contracts at any time.

Consignment contracts may be cancelled due to consignors failing to adhere to the terms/conditions of the contract e.g. providing false information intentionally or consigning stolen goods etc.

If a consignment contract is cancelled or single items are removed, consignors will be charged a 20% cancellation fee of the sale price of each item they cancel.

By providing contact details consignors allow themselves to be contacted by *The Aquarium Vintage & Costume*.

By signing this contract the consignor understands and agrees to the terms and conditions of *The Aquarium Vintage & Costume's* consignment policies.

I give permission for The Aquarium Vintage & Costume to sell my garments on my behalf. I have read, understood and agree to the consignment contract terms and conditions.

The information I have provided is correct and I understand it is my responsibility to notify The Aquarium Vintage & Costume of any changes to my contact details. I understand items not sold after 40 days will be donated to The Aquarium Vintage & Costume if not collected within 3 days of the consignment cycle end date.

Signature: _____ Date: ____/____/____

Customer Information

Full Name: _____ Address: _____

Email: _____ Phone: _____

Bank Details// BSB: _____ Account # _____

I wish to receive *The Aquarium Vintage & Costume's* Monthly Newsletter: Y / N

I want to donate my items to *The Aquarium Vintage & Costume* after my consignment cycle: Y / N

****For Office use only****

Inspected & Accepted by: _____ Date ____/____/____ Time ____: ____ AM / PM

Identification Details: _____ EXP: _____ No. Items # _____